

Chapter 1 General Provisions

Section 1 – General Provisions

- Art. 1 Everything in these regulations cannot be held against the statutes or the law. If any conflict between the regulations and the statutes or the law may occur, the statutes and the law will take precedence.
- Art. 2 1 A member is only allowed to cancel their membership at the end of an association year, provided that it is written and with consideration of a cancellation period of at least one month.
- 2 The association-year runs from September 1st until August 31st of the next year.
- 3 The member is still indebted to the contribution of the ongoing year. Cancellation after the cancellation period causes that the membership - including the financial obligations of this membership - ends on the end of the upcoming association year, unless the board, because of special circumstances, decides differently.
- 4 A member is not able to withdraw themselves from a decision which raises the contribution for the members, except for what is laid down in article 4, clause 2, last paragraph of the statutes.
- 5 Apart from what is laid down in the statutes on relinquishing membership, relinquishing membership may also be done via e-mail. This e-mail must be addressed to the secretary of Peritan.
- Art. 3 Payment may occur through the following means: iDEAL, automatic payment.
- Art. 4 A confidential advisor is possible to be made available for the association once resources are available to recruit one. This advisor will be responsible for the handling of intimidation, harassment, and assault within the association. In the case that a confidential advisor is not present, the board will advise on such matters.
- Art. 5 The main language of this association is English. The exception to this is the statutes [akte van oprichting], written in Dutch and bound legally with the government of the Netherlands.
- Art. 6 1 A member may be suspended by the board for a period of no more than three months if the member repeatedly fails to comply to their membership's duties or if they behave in a way that severely damage the interests of the association. During this period, the member may not exercise their membership rights.
- 2 Within one month after the member has been notified of the decision to suspend, that member may appeal to the GMA and may defend themselves there. During this period of appeal and during the appeal itself, the member remains suspended.
- Art. 7 1 When the board is able to use the sanction of article 8, the board may also use one of the following sanctions alongside or instead of the suspension. This list is non-limitative.
- a Giving an (un)official warning.
 - b Having a conversation with the member.

c Kicking or banning the member from chats (see chapter 4).

Art. 8 The board is allowed to cancel one's membership (in accordance with article 4, clause 3 of the statutes) when:

a A member does not comply with the statutory requirements of the membership.

b A member - despite diligent exhortation - does not comply with their obligations towards the association.

c It is not reasonable to demand the association to persist the membership of this individual.

Art. 9 The board is allowed to discharge one's membership (in accordance with article 4 clause 4 of the statutes) when:

a A member acts or has acted in conflict with the statutes, regulations or the decisions of the association.

b A member has treated or harmed the association in an unreasonable manner.

Art.14 1 An honorary member is an individual who has been recognized for contributing significantly to Peritan. Their contribution(s) have (had) a lasting impact on Peritan and has helped the association improve, grow or become more sustainable.

2 Any member of Peritan may propose honorary members to be voted in on the GMA. This proposal must be well substantiated. If all members of the board agree that the proposal is not substantiated well enough, they may deny it before it appears on the GMA.

3 An honorary member has the same rights and obligations as a regular member, they will not have to pay contribution however.

4 At least 15% of the total number of members need to vote. This percentage is determined by only those who vote yes or no. Abstaining does not count. Of those votes, at least 75% must be in favour of the honorary member.

Chapter 2 Board

Section 1 – General Provisions

Art. 1 In all situations not covered by law, the statutes, or these house rules, the board is qualified to handle decisions.

Art. 2 If a new board cannot be found to replace the current one, the current board must take care of a replacement as soon as possible. During the two months after closing of the period for applying for a board position for the new board, the sitting board members must continue performing their duties. If a replacement board has not been appointed after this time, the sitting members may step down after organising a GMA about the continued operation of the organisation.

Art. 3 A member of the board may be suspended at all times by the GMA. The suspension will last no more than three months and can be extended by the GMA once with another three months. If the board member is not dismissed from their position during the suspension, then the suspension will end after the determined period. The board member will be pro-

vided the option to justify themselves during the GMA in question and may be aided by a counsellor.

Section 2 – duties and competences of the board

Art. 4 The general board duties for all board members are:

- a. Being present during and preparing for board meetings;
- b. Keeping up with current affairs;
- c. Concerning themselves with the daily dealings of the association;
- d. Determining and executing the policy of the association;
- e. The general representation of the association;
- f. Supporting their fellow board members;
- g. Striving for the continued existence of the association;
- h. The creation of the board plan;
- i. Taking care of a good transition of the board duties to the next board;
- j. Being a point of contact for the committees.

Art. 5 The board duties of the president are primarily, in addition to the general duties mentioned in article 7:

- a. Leading the board meetings;
- b. Leading the GMA's;
- c. Organising the board meetings together with the secretary;
- d. Coordinating the board;
- e. Ensuring the good performance of the board;
- f. Justifying the pursued policy to the GMA;
- g. Representing MSEA Peritan to third parties;
- h. The maintaining of external relations together with the vice-president or other board members;
- i. Taking care of general business;
- j. Coordinating and organising the successors of the board;
- k. Keeping up with the progress concerning the board plan;
- l. Updating and checking the year calendar together with the secretary.

Art. 6 The board duties of the secretary are primarily, in addition to the general duties mentioned in article 7:

- a. Creating the agenda for the board meetings together with the president;

- b. Creating and publishing the agenda for GMA's;
- c. The planning of GMA's together with the president;
- d. Updating the member's list;
- e. Updating the donator's list;
- f. Processing new registrations;
- g. Keeping up with the deregistrations and taking care of the final deregistration;
- h. The processing of letters and e-mails;
- i. The writing and processing of minutes during GMA's and board meetings;
- j. The updating and checking of the year calendar together with the president;
- k. Keeping the information on the website and other Peritan platforms up to date together with the vice-president.

Art. 7 The board duties of the treasurer are primarily, in addition to the general duties mentioned in article 7:

- a. Managing the finances of the association;
- b. Updating the bookkeeping;
- c. Updating and checking the expenses of the committees;
- d. Collecting the contribution;
- e. The sending, checking and paying of invoices;
- f. The monitoring of our liquid assets;
- g. Maintaining contact with the bank;
- h. The creation of the budget;
- i. The creation of the annual reports and providing this for review to the audit committee;

Art. 8 The board duties of the vice-president are primarily, in addition to the general duties mentioned in article 7:

- a. Maintaining external relations together with the president or other board members;
- b. Acquiring and retaining sponsors together with the sponsor committee;
- c. Actively searching for opportunities to organise activities with third parties;
- d. Aiding the external promotion and image of Peritan together with the promotion committee;
- e. Updating the information on the website and other MSEA platforms together with the secretary.

Art. 9 The board duties of the head of competitive are primarily, in addition to the general duties mentioned in article 7:

- a. The creation, coordination and stimulation of teams within the association;
- b. Taking care of the enrollment of teams into competitions;
- c. Being a point of contact for Peritan concerning e-sports;
- d. Being a point of contact for other associations concerning e-sports;
- e. Keeping an eye on the e-sports committee and aiding and offering guidance where necessary;
- f. The organisation of e-sports related events (both casual and competitive) together with the e-sports committee;
- g. Keeping up to date on e-sports events where Peritan may be represented.

Art. 10 All the function-specific tasks described above may be executed by other board- or committee members if discussed prior.

Chapter 3 general member's assembly

Section 1 – General Provisions

- Art. 1 An agenda will be provided before a GMA. This will be made public at least 14 days before the GMA.
- Art. 2 The agenda may be changed. Changes that require preparation from the members may not be made in an unreasonably short time before the GMA.
- Art. 3 Members may provide subjects for a GMA until 5 days before a GMA, accompanied by motivations. These will be discussed during the nearest GMA. The board may, if they deem it necessary, delay the subject until the following GMA. The board may ignore subjects that are clearly not fit for a GMA.
- Art. 4 Previously discussed subjects, provided the GMA deems them sufficiently settled, do not need to be discussed again unless there are relevant new circumstances that warrant doing so.
- Art. 5 Any attachments to the agenda may be made public at a later date. These attachments must be made public at a reasonable date.
- Art. 6 The board may appoint a timekeeper for the GMA. Their role is to make sure the agenda is followed and that all subjects are discussed. This person determines when a discussion is over and when voting will begin, or whether the current subject will be ended.
- Art. 7 If possible, there will be time for questions, remarks and suggestions at every GMA.
- Art. 8
1. Minutes will be made of what is discussed during every GMA by the secretary or another person appointed by the board. The minutes will be confirmed by the board and the note-taker by signing these minutes.
 2. The signing happens before the GMA where the board for the next association year will be voted in.
- Art. 9 The minutes will be published within two business weeks in English.

Art. 10 There will be at least two GMA's per association year, including the Annual Assembly.

Art. 11 After the publishing of the minutes, there will be a period of two months to alert the secretary of mistakes, corrections or untruths in the minutes about the related GMA. After these two months, the minutes as written will be held to be correct.

Section 2 – Voting

Art. 12 1. In accordance with the statutes, a member with voting rights may pass their right to vote to another member. This must be done in writing or through electronic means, as long as evidence of this can be provided.

2. The empowering with voting rights must be accompanied by instructions on what the receiver of the voting rights must vote. These may hold addition instructions or conditions. The passing of voting rights only counts for the specified agenda-subjects for which the voting rights have been passed. The voting rights may only be passed until 24 hours before the GMA and must be made known to the secretary within that timeframe. This must be done by e-mail.

3. One member may not hold the voting rights for more than two different members.

Art. 13 At the start of a GMA, the secretary or notetaker will check who has been granted the voting rights for other members.

Art. 14 1. Voting is done orally, unless the president or at least three members request that voting be done on paper before it is time to vote.

2. Voting on paper is done on unmarked, closed ballots.

Art. 15

1. When voting, a vote may be taken in favour of a proposal.

2. When voting, a vote may be taken against a proposal.

3. When voting, a blank vote may be placed. This vote does not count for the total number of votes but does count for any statutory quote.

3. When voting, a voter may abstain from their vote. This person will not be counted for the total amount of votes but will count for any statutory quote. In practice, there is no difference between voting blank and withholding a vote.

Chapter 4 Communication

Section 1 – General Provisions

Art. 1 This chapter applies to all general means of communication employed by MSEA, insofar as these provisions can apply to the general means of communication that are influenced by this chapter.

Art. 2 1. The board determines the creation and removal of general means of communication that are operated by MSEA.

2. The board determines the name, image, group-description and other details of the general means of communication.
3. The board appoints and relieves the administrators for the general means of communication.
4. Every general means of communication has at least 2 administrators. At least one administrator is a board member.
5. The name, image, group-description and other details of general means of communication may only be changed by administrators that have received permission from a board member. The board may make exceptions to this rule.
6. All general means of communication will be published on the MSEA platforms (e.g. the website), with exception of groups and servers for the associations' teams.

- Art. 3 The board determines which general means of communication are accessible to non-members and ex-members.
- Art. 4 Administrators may temporarily deny individuals access to a group or server. This may be done for 24 hours without consulting a board member or another administrator. The administrators will notify the board of this action as soon as possible. If the board has been consulted, access to a group or server may be denied for up to 72 hours. The board may make exceptions to this rule if provided with good reasons.
- Art. 5 A member will only be kicked from a group if they have violated the Code of Conduct (see Code of Conduct).
- Art. 6 When the membership of a member ends, they will be kicked no sooner than one business week from all means of communication, except for those exempted by the board. The board may make exceptions to this rule.

Chapter 5 Committees

Section 1 – General Provisions

- Art. 1
1. The board decides which committees exist and how they are run.
 2. The board is responsible for the forming of the committees.
- Art. 2
1. Every committee has a committee-head.
 2. The committee-head is responsible for organising the meetings, making the minutes known to the board and the general informing of the board. The committee-head cares for the correct execution of the committee and warns the board when problems may arise.
- Art. 3
1. Minutes will be taken during the committee's meetings. These must be in English.
 2. The minutes of the committee's meetings will be made known to the board in as complete a form as possible within 5 business days. The board may prescribe a template that the minutes must follow.
- Art. 4
1. After any event, the board may request a written evaluation of that event from the committee that was responsible for its organisation.

2. The board may impose requirements on this evaluation.

Art. 5 A committee must be present which ensures that association funds are used in a fair and ethical manner. This committee will be referred to as the audit committee. The treasurer is not allowed to be on the auditing committee.

Art. 6 If any committee will be abolished in the next association-year, that must be announced in the first GMA of that year.

Section 2 – Financial Provisions

Art. 7 All expenses and income of committee will be made known to the treasurer no more than 2 weeks after occurring. All proof of payment must be saved and must be able to be presented to the treasurer.

Art. 8 For every committee-event, a budget must be made. The budget of the event must first be accepted by the treasurer before any expenses may be made for this event. If the treasurer is not able to give their permission, the president may give replacement permission. The president notifies the treasurer of this as soon as possible.

Art. 9 The treasurer of any association-year will automatically become a member of the audit committee of the following year, unless there are any objections to this.

Chapter 6 Events

Section 1 – General Provisions

Art. 1 “Association-organised events” are events that have been organised by the board or her committees.

Art. 2 Committees are responsible for the organisation of relevant AOE's.

Art. 3 The board holds the final responsibility for the adequate organisation of AOE's.

Art. 4 AOE's must fit within the goals of MSEA.

Art. 5 Members are liable towards to the association for any damages they may cause during AOE's.

Art. 6 All AOE's are subject to these regulations. The mentioned member's initiatives mentioned in article 2 of this chapter are not bound by the rules of these regulations unless it is determined otherwise.

Art. 7 AOE's are open for all members and active alumni of MSEA. Members may only be denied access on impersonal grounds (e.g. physical lack of room for more members, a maximum number of players, registration past a deadline, etc.). The board may make exceptions to this rule.

Art. 8 Members are to comply to the Code of Conduct during AOE's.

Art. 9 No drugs may be used at events to which these regulations apply. Members under the age of 18 may not consume alcohol at these events. Members who are under the influence of drugs and under-aged members who are under the influence of alcohol during the event will be denied access or removed from the event.

Art. 10 The board is not responsible for events to which these regulations does not apply.

Art. 11 The board may temporarily refuse a member access to events in case of violating the Internal Regulations.

Art. 12 The board determines which events are published and promoted using the general means of communication.

Section 2 – Financial Provisions

Art. 13 The e-sports officer determines for which tournaments, competitions and events the association will pay (part of) the entry fee.

Art. 14 If a member wins money at an event for which the association has paid (part of) the entry fee, the association has the right to a maximum of twice the entry fee in question, unless something else has been agreed to in writing. The rest of the winning will go to the member. The e-sports officer and other board members may enter into such an agreement as mentioned in the first sentence.